

Mia Bella McGarity

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EDUCATION

BFA Creative Producing & BA Dance, Chapman University | Summa Cum Laude, Provost Scholar (May 2024)

INDUSTRY EXPERIENCE

Coordinator, Patient Care | *DANCE|PREHAB Physical Therapy and Performance* (Aug 2024-current)

- Serve as primary administrative contact for private physical therapy practice, managing client communications and inquiries to deliver a high-touch client experience.
- Process client payments and prepare private-pay superbills while maintaining accurate administrative records to support financial operations.
- Proposed and developed call-tracking pipelines and intake workflows in collaboration with leadership, improving response times to patients and streamlining internal operations.

Stage Manager & Media Designer | *Chapman University & Orange Country School for the Arts* (Jun 2024-Apr 2025)

- Conducted choreographer interviews and created introductory content while capturing and organizing rehearsal footage for promotional, archival, and production use.
- Called technical cues for lighting, sound, projections, and performers while coordinating communication among choreographers, dancers, production teams, and creative leadership to ensure seamless live productions.

Tour Coordinator & Box Office Staff | *World of Dance* (Sep 2023-July 2024)

- Coordinated logistics for a 10-stop national audition tour, booking flights, hotels, and travel accommodations while managing ticketing, box office operations, and on-site event execution.
- Reported tour-level P&L directly to the director, tracking expenses and break-even viability across all locations; the tour contributed to a subsequent summer event that generated a five-figure revenue increase.
- Developed vendor outreach and partnership strategies while executing a social media campaign featuring Ciara and Agnez Mo that generated 2M+ Instagram engagements.

Distribution Intern | *76th Cannes Film Festival, Other Angle Pictures* (May 2023)

- Coordinated client-facing meetings and presentation logistics for an international film market, preparing executive briefing materials for prospective buyers.

Development Intern | *Di Bonaventura Pictures* (Jan 2023-May 2023)

- Created script coverage for 20+ feature film and television projects, evaluating story structure, character development, marketability, and creative execution to support production decisions.

ADDITIONAL EXPERIENCE

Instructor & Choreographer | *Dancecapade* (Aug 2021-current)

- Choreograph competitive solo and group routines, coordinating rehearsals to prepare students for performances and competitions.
- Teach 20 lessons weekly, delivering group classes and private instruction across diverse dance styles.
- Cultivate strong relationships with students and families through proactive communication and personalized instruction.

Program Instructor, Engage 360 | *Backhausdance* (Sep 2024-May 2025)

- Delivered dance education programming to TK–2nd grade students through the Engage 360 initiative with Santa Ana Unified School District, designing movement-based lessons that built motor skills, creativity, and confidence.
- Adapted instruction for diverse learning needs and led school performances and seminars connecting dance education with community service and social awareness.

SKILLS

Executive & Administrative: Calendar & Schedule Management, Travel & Itinerary Coordination, Vendor & Talent Relations, Presentation Development, Phone & Email Etiquette, Customer Service

Production & Operations: Budget & Cost Reporting, Project Management, Workflow Optimization

Tools: Google Workspace, Microsoft Suite, Canva, JaneApp, GoHighLevel, Movie Magic Scheduling & Budgeting, Adobe Creative Suite, CapCut